

Planning and Self-Study

Submitting a Dean's Annual Report

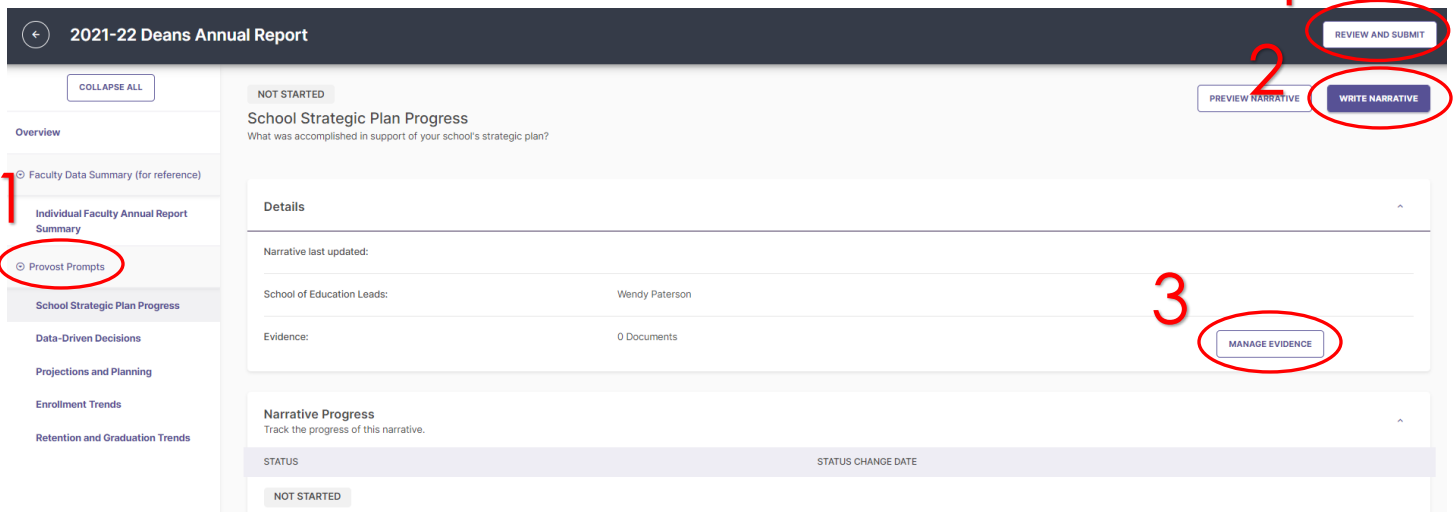
Planning and Self-Study (PSS) is an external, cloud-based software system. Any faculty or staff can login to PSS with their Buffalo State credentials.



From the landing page, under "Projects in Progress," select "20XX-XX Deans Annual Report."

The Individual Faculty Annual Report Summary is provided for your reference – nothing is required in this section.

For each section under "Provost Prompts" (1), click "Write Narrative" (2) to view and respond to the prompt. If the section includes a resource such as a snapshot from the Tableau dashboards, you can view it by clicking "Manage Evidence" (3).



After reviewing all resources and completing the narratives, click "Review and Submit" (4) → "Submit."

For additional help with Planning and Self-Study (PSS):

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